### Letter 2.3-1 Sample Examination Approval Letter

*NRC Letterhead*

(Date)

(Name, Title)

(Name of Facility)

(Address)

(City, State ZIP Code)

SUBJECT: OPERATOR LICENSING EXAMINATION APPROVAL

Dear (Name):

The purpose of this letter is to provide U.S. Nuclear Regulatory Commission (NRC) approval of the proposed written examination and operating test under Title 10 of the *Code of Federal Regulations* (10 CFR) 55.40(b)(4) and to confirm the final arrangements for the upcoming operator licensing examination at (facility name).

The NRC has approved the subject examinations, and you may administer the written examination on (date) in accordance with Revision 12 to NUREG‑1021, “Operator Licensing Examination Standards for Power Reactors,” issued (issue date). The NRC staff will administer the operating test during the week(s) of (date). The NRC has provided the list of the applicants approved to take the examinations to (Name, Title). The examinations have undergone extensive review by my staff and representatives responsible for licensed operator training at your facility. Based on this review, I have concluded that the examinations meet the guidelines of NUREG‑1021 for content, operational, and discrimination validity. By administering the written examination, you also agree that the examinations meet NUREG‑1021 guidelines and are appropriate for measuring the qualifications of licensed operator applicants at your facility. If you determine that these examinations are not appropriate for licensing operators at your facility, do not administer the written examination and contact me at (telephone number).

Please contact your NRC chief examiner, (Name), at (telephone number), if you have questions or identify any errors or changes in the license level (reactor operator or senior reactor operator) or type of examination (partial or complete written examination or operating test, or both) specified for each applicant approved to take the examinations.

Sincerely,

(Name of Appropriate Regional Representative, Title)

Docket No.: 50-(number) or

Docket No.: 52-(number)

cc: Public

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